Camp Fire First Texas Job Summary

Job Title	Maintenance Technician – Camp El Tesoro
Department	El Tesoro – Site FT NX
Position	
Level/Classification	
Location	
	Camp El Tesoro, 7710 Fall Creek Hwy, Granbury, TX 76049
In-Person/Virtual	100% In-Person - Onsite
Reports To	Vestal Odom "El Tesoro Site Director"
FLSA Status	Nonexempt
Full/Part Time	Full Time
Regular/Temporary	Regular
Compensation Package	$14-16 per hour DOE Plus an excellent benefits package including onsite housing (required), medical and dental insurance, supplemental insurances, company paid LTD & Life, seven paid holidays, one floating holiday, week-long closure in December, PTO and personal leave for employees working 30+ hours, and a 401(k) retirement savings plan including a company match.
Start Date	Description update 10/10/2022

APPLY NOW

Our Commitment to Equity

Studies have shown that women and people of color are less likely to apply for jobs unless they meet all the qualifications listed. We are most interested in finding the best candidate for the job, and that candidate may come from a less traditional background. We would encourage you to apply, even if you don't meet every one of our qualifications. If you are unsure whether you meet the qualifications for this position, please feel free to contact us to discuss your application. Camp Fire strives to create an inclusive environment that welcomes and values the diversity of the people we serve. We foster fairness, equity, and inclusion to create a workplace environment where everyone is treated with respect and dignity.

Our Investment in You

We believe in maintaining a supportive work culture while providing the highest quality programming through a commitment to equity, continuous learning, and leading with our values. Camp Fire is putting the call out to the passionate individual who is ready to join our team.

Job Summary: Responsible for overall routine maintenance, minor repairs, and appearance of buildings and grounds at Campfire Camp El Tesoro in Granbury, Texas.

Essential Functions:

- Respond promptly to maintenance and repair concerns from guests and staff
- Document maintenance and repairs to facilities throughout the property
- Maintain swimming pools and chemical requirements with documentation
- Grounds maintenance and repair
- Properly maintain and steward organizations tools, equipment, vehicles
- Must abide by all Camp Fire and OSHA safety policies and procedures
- Must abide by all Camp Fire First Texas personnel policies
- Provide appropriate guest relations and hospitality to all Camp El Tesoro Guests and staff.
- Maintain flexible availability through rotating "On Call" requirements
- Ability to lift 75lb. and work in an outdoor setting, at times in inclement weather
- Ability to communicate clearly and appropriately with guests and peers
- Ability to use office equipment, including copiers, computers, and telephones
- Basic knowledge of plumbing, electrical, carpentry, grounds, and equipment maintenance
- Ability to work alone and with peers, with and without supervision
- Ability to read/write, and follow both written and verbal instructions
- Ability to drive and operate vehicles and equipment in a safe manner

Required Knowledge/Skills/Abilities:

- Minimum 18 years of age
- Pass Background Check
- Pass Drug Test
- 1+ years of facilities and equipment maintenance experience in an outdoor setting.
- Mechanical Aptitude with grounds maintenance equipment
- Basic knowledge of electrical, plumbing, carpentry, and grounds maintenance.
- Ability to operate all ground equipment (mowers, weed eaters, chainsaws, tractors, etc.)
- Swimming pool maintenance and repair experience

Preferred Knowledge/Skills/Abilities:

- Texas Certified Pool Operators certificate or ability to acquire within six months of employment
- Basic computer knowledge utilizing Microsoft Word, Excel, Outlook
- Mobile equipment maintenance and repair knowledge
- Mechanical or facilities maintenance background
- Landscaping experience
- HVAC, Electrical, plumbing, carpentry, and construction knowledge

Certificates, Licenses, Registrations

Texas Certified Pool Operators license or ability to acquire within six months of employment (paid for by employer)

Current Driver's License with minimum liability insurance

Relationships:

Will interact and be hospitable to all guests of Camp El Tesoro. Foster an excellent working relationship with all staff, vendors, contractors, volunteers, participants, and supporters in a manner that best represents an inclusive, welcoming atmosphere of all Camp Fire First Texas sites and programs.

Accountability:

This position will be responsible for the overall appearance, impression, and functionality of buildings, grounds, and equipment of Camp El Tesoro with guidance from the Site Director, Maintenance Manager, and Program Directors.

Key Area of Responsibility: (In cooperation with Maintenance Manager)

Key Area of Responsibility – Landscaping, and Grounds:

- Ensure that maintained areas are mowed and trimmed as scheduled, including during the off-season
- Trim trees away from buildings, on frequently used paths, and clear of the roadway
- Maintain the Camp's public water system
- Cut firewood as needed
- Maintain the irrigation system
- Maintain and create new landscape areas

Key Area of Responsibility – Equipment, Vehicles, and Maintenance Areas:

- Maintain a systematic maintenance schedule on all equipment and vehicles, including preventative maintenance, documenting such maintenance as required
- Ensure equipment is kept in the assigned location and returned after use.
- Keep maintenance areas clean and organized
- Ensure that fire equipment is properly maintained and inspected annually

Key Area of Responsibility - Camp Security:

- Lock and unlock the gate at designated times.
- Maintain fences and no trespassing signs.
- Monitor and, as necessary, limit access to the campsite (including perimeter) and maintain awareness of campers and guests on the property
- Maintain a positive relationship with local law enforcement and neighbors

Key Area of Responsibility – Pools:

- Assist in the opening and closing of pools

Key Area of Responsibility - General Responsibilities:

- Assist in maintaining compliance with all Camp Fire First Texas, ACA, local, state, and federal rules and regulations related to the camp facility, equipment, vehicles, and any other areas as assigned.

- Maintain a log of all maintenance activities in coordination with the Site Manager
- Maintain daily timesheet and other written reports as required
- Maintain knowledge of Council Programs
- Be “on-call” on designated weekends, helping weekend Camp Host and other staff as needed
- Attend Staff meetings as required
- Attend Camp Fire General Staff Meetings
- Represent CFUSA and Camp El Tesoro as assigned, maintaining positive relationships in the community
- Other duties as assigned

About Camp Fire:

Camp Fire First Texas is a 501(c)(3) nonprofit organization that invests in North Texas communities by providing out-of-school time and outdoor learning programs for children and youth while offering workforce development programs for early childhood educators. We envision a community where every child has equitable access to the learning opportunities they need to succeed and thrive in a rapidly changing world.

As part of the Outdoor Program at Camp El Tesoro, the Site Team provides a safe, secure, and functional atmosphere that stewards the assets of Camp El Tesoro for Guests to experience for generations to come.

Work Environment

The work environment characteristics described here represent those an employee encounter while performing this job's essential functions. Reasonable accommodations may enable individuals with disabilities to perform essential functions.

While performing the duties of this job, the employee is occasionally exposed to outdoor weather conditions. The noise level in the work environment is usually moderate.

Our Commitment

Camp Fire welcomes and embraces all youth of diverse cultures, beliefs, experiences, and identities. We are committed to creating a culturally-responsive, inclusive, and safe environment for all children, families, and staff. Camp Fire First Texas is an Equal Opportunity Employer. Employment decisions are made without regard to race, age, religion, color, gender, gender expression and identification, sexual orientation, national origin, physical or mental disability, marital or veteran status, or any other classification protected by law.

Apply:

Apply online or email HR@CampFireFW.org a cover letter, resume & salary requirements.
View other open positions at https://www.campfirefw.org/careers/.

Employment at Camp Fire First Texas is on an at-will basis. The employee and the organization are each free to terminate the relationship at any time without cause.

Due to the volume of responses, only qualified parties will be contacted. ***No phone calls or follow-up emails, please.***