

Onsite Professional Development Sample Agendas



Sample Agenda- 3 hour

Sign in and Welcome

Icebreaker

Overview of objectives

Warm-up activity

Content and activities

BREAK

Content and activities

Reflect on the session

Close and evaluations

Sample Agenda- 6 hour

Sign in and Welcome

Icebreaker

Overview of objectives

Warm-up activity

Content and activities

BREAK

Content and activities

Reflect on Part I

LUNCH

Warm-up activity for Part II

Content and activities

Reflect on Part II or all of session

Close and evaluations