

Camp Fire First Texas Job Summary

Position: Teens in Action Program Specialist

Status: Full time

Location: Camp Fire First Texas

Salary Range: Commensurate with experience and/or education

Job Summary: Develop, plan and implement curriculum that teaches life skills to middle and high school students in a small group setting after school. Plan and provide field experiences that prepare teens for college and career. Actively engage with the community and assist teens in seeking opportunities for service learning projects. Recruit students through collaboration with school personnel and other referrals. Maintain enrollment forms, surveys, and reports for Council and grant requirements.

Essential Functions:

- Must be able to relate positively with youth
- Communicate with parents as needed
- Interact with school faculty and other community members

Required Knowledge/Skills/Abilities:

- College degree or equivalent training and experience in youth development
- Experience working with at-risk youth
- Ability to work with a diverse group of youth and adults
- Basic computer skills
- Have and maintain a good driving record
- Excellent oral and written communication skills
- Must be able to pass criminal background check

Preferred Knowledge/Skills/Abilities:

- Bachelor's degree in social work, education or related field
- 3-5 years working with at-risk teenagers
- 2-3 years' experience with small group facilitation and grant management
- Bilingual preferred (Spanish)

Camp Fire's Culture:

Camp Fire First Texas is one of the largest Camp Fire councils in the country. Programs are for boys, girls and their families and include camping, after school programs, teen services, environmental education, and school readiness, in addition to professional development for early childhood educators. In Camp Fire, children and youth find a safe, fun and inclusive place – a place where they form lasting relationships, develop a sense of belonging and make positive contributions to the lives of their families and their community. Camp Fire youth have life-enhancing experiences and develop assets essential to their futures. Camp Fire changes young lives for the better in our community. Inside and out.



To Apply:

Interested persons should apply online at CampFireFW.org/About-us/employment and attach a cover letter, resume & salary requirements.

Camp Fire First Texas is an Equal Opportunity Employer. The organization will not discriminate against any individual because of race, color, religion, creed, sex, age, national origin, disability or other reason prohibited by the fair employment laws. Reasonable accommodation will be provided in an effort to advance employment opportunities for individuals with disabilities. Employment at Camp Fire First Texas is on an at-will basis. The employee and the organization are each free to terminate the relationship at any time without cause.

*Due to the volume of responses, only qualified parties will be contacted. **No phone calls or emails, please.***