

## Camp Fire First Texas Job Summary

**Position:** Equestrian Coordinator

**Status:** Full Time – Seasonal (May 2019 – August 2019)

**Location:** Camp Fire Camp El Tesoro, Granbury, TX

**Salary Range:** \$245-\$270/week, plus food and lodging

**Job Summary:** Under the direction of the assistant camp director, this position is responsible for developing activities for daily equestrian programs and safely leading campers ages 5-16 through these activities. The equestrian coordinator supervises a team of wranglers and will ensure the safety of campers and all participants at all times, will develop and lead activities that will help campers increase their skills, and will teach an equestrian program that is fun and appropriate for all ages and abilities.

### Essential Functions:

- Develop, teach and deliver an equestrian program that is appropriate for the age and ability of all campers
- Train, supervise, and evaluate wrangler staff
- Ensure that camp staff and campers know and follow safety procedures
- Ensure that wrangler staff follow established safety procedures at all times
- Assist in the care and maintenance of 21 horses, as well as the associated physical facilities and equipment for the equestrian center
- Ensure that all equestrian center facilities and equipment meet state and American Camp Association standards
- Maintain clear and positive written and verbal communication with all camp staff
- Provide cabin coverage when assigned
- Assist in overall implementation of camp programs
- Adhere to Camp Fire First Texas policies and procedures

### Required Knowledge/Skills/Abilities:

- Minimum of 21 years of age
- Current CHA riding instructor certification or documented experience and training
- Prior experience managing a budget
- A genuine interest in working/living with and teaching children in an outdoor environment
- Ability to accept supervision and guidance
- Ability to handle the pressures that are associated with living with coworkers, and children
- Enthusiasm, sense of humor, patience and self-control
- Good character, integrity, and adaptability
- Ability to live in camp setting and work irregular hours delivering programs
- Endurance including standing, some bending, stooping and stretching
- Ability to work in the sun and heat, and varying environmental conditions
- Self-motivated, able to work independently or with a team

**Preferred Knowledge/Skills/Abilities:**

- Minimum of two years of college
- Prior experience working with youth
- Previous supervisory experience
- Current CPR and First Aid certifications (CPR and First Aid training offered during pre-camp staff training)

**Camp Fire's Culture:**

Camp Fire First Texas is one of the largest Camp Fire councils in the country. Programs are for boys, girls and their families and include camping, after school programs, teen services, environmental education, and school readiness, in addition to professional development for early childhood educators. In Camp Fire, children and youth find a safe, fun and inclusive place – a place where they form lasting relationships, develop a sense of belonging and make positive contributions to the lives of their families and their community. Camp Fire youth have life-enhancing experiences and develop assets essential to their futures. Camp Fire changes young lives for the better in our community. Inside and out. As part of Camp Fire First Texas, Camp El Tesoro has been operating since 1934, and serves over 1,000 campers each summer, both residential and day campers. At camp, youth get to experience many fun new activities, like archery, horseback, canoeing, rock climbing, outdoor cooking, and more, while simultaneously developing important social skills, like teamwork, communication, and independence.

**To Apply:**

Interested persons should [apply online](#) and attach a cover letter, resume & salary requirements.

View other open positions at <https://www.campfirefw.org/about-us/employment/>.

*Camp Fire First Texas is an Equal Opportunity Employer. The organization will not discriminate against any individual because of race, color, religion, creed, sex, age, national origin, disability or other reason prohibited by the fair employment laws. Reasonable accommodation will be provided in an effort to advance employment opportunities for individuals with disabilities. Employment at Camp Fire First Texas is on an at-will basis. The employee and the organization are each free to terminate the relationship at any time without cause.*

*Due to the volume of responses, only qualified parties will be contacted. **No phone calls or emails, please.***