



Creative Training Solutions Registration Form

- Copy this form as needed, **1 form per training event**, and return completed form and registration fees to:
Attn: Creative Training Solutions Registrar
Camp Fire USA
2700 Meacham Blvd.
Fort Worth, TX 76137
- Or you may fax this form, along with your credit card information to: 817-806-5150. Faxes go directly to registrar.
- Space is limited - first come, first served! You may call our office to confirm your registration.
- Please include a check or money order payable to Camp Fire USA. We are unable to accept cash.
- Discounts do not apply to ECMI, CDA or Spanish training. Discounts for these classes have already been applied and are supported by Camp Fire USA and United Way of Tarrant County.**
- CEU's are available for most classes, except PreService, CPR and First Aid.
- No refunds will be given, but substitutions are allowed.

Please Print or Type

Child Care Facility Name _____ Phone _____

Address _____

City _____ State _____ Zip _____ County _____

Email _____

Is your child care facility a: registered/licensed family home center other

Training Event Title: _____ Training Date: _____

Continuing Education
Purchase CEUs?
Add \$15 per person

Participant Names (attach more names as needed) Cost Per Person

- | | | | |
|----------|-------|------------------------------|-------|
| 1. _____ | _____ | Yes <input type="checkbox"/> | _____ |
| 2. _____ | _____ | Yes <input type="checkbox"/> | _____ |
| 3. _____ | _____ | Yes <input type="checkbox"/> | _____ |
| 4. _____ | _____ | Yes <input type="checkbox"/> | _____ |
| 5. _____ | _____ | Yes <input type="checkbox"/> | _____ |

Amount Enclosed _____

Check or Money Order # _____

Credit Card Information

MasterCard Visa American Express Discover Card

Card Number: _____ Expiration Date: _____ CVV2 Code: _____

Name on Credit Card (print): _____

Signature of Cardholder: _____ Phone Number of
Card Holder: _____

Registration Information

Things To Know . . . When Signing Up For A Class:

- ◆ The *Child Care Classes* listed in this publication are open to any person, in any county wishing to attend. Just send in your registration form, along with proper payment.
- ◆ **The registration form is located on the last page of the training calendar.** One registration form is needed for each training event. Simply make copies of the form for each event or download from our website www.CampFireFW.org. Advanced registration is encouraged, however, for an additional \$10 per person, you may register at the door (space permitting). Discounts do not apply to on-site registration. *We do not guarantee that registration will be possible on-site. That decision is made on a class-by-class basis. It is best to pre-register to reserve your space. Certificates will be issued to those who have pre-registered for the class, who arrive on time, and who stay until the end.*
- ◆ CEU's are available for many workshops for an additional \$15 per person in cooperation with the University of Texas at Arlington's Division of Continuing Education.
- ◆ Register Early! Classes need a minimum number of participants to avoid cancellation.
- ◆ We accept Visa, MasterCard, Discover, and American Express. **A seat will be reserved for you once your payment is received.** You may also fax registrations to 817-831-5070 (include credit card info), mail them in with a check, or drop off registrations to Camp Fire USA, Attn: Creative Training Solutions Registrar, 2700 Meacham Blvd Fort Worth, TX 76137, during business hours (M-F, 8:30 a.m.-5 p.m.). After hours use the drop slot located in the door of the main entrance.
- ◆ Registrations are processed on a first-come, first-served basis until the class is full. We recommend that you send in your registration form as soon as possible, as classes fill up quickly.
- ◆ You may provide one check/money order for multiple classes, payable to Camp Fire USA, for all of the training events for which you are registering. We are unable to accept cash.
- ◆ *There is no limit on the number of staff per facility that you send to each training event. Send your entire staff!*
- ◆ Unfortunately, we are unable to send out confirmation notices. If you have questions as to whether your registration has been received, please call 1-888-296-2072 or 817-831-2111.
- ◆ No refunds will be given, but substitutions are allowed. If you are unable to attend a workshop, you must call our office 24 hours *before* the training event to make credit or substitution arrangements. Credit and substitutions cannot be made after workshops are over. If you miss a class, you forfeit your fees.
- ◆ Inattentive, unruly, and sleeping participants will be dismissed with no refund. Certificates will not be issued to these participants.
- ◆ Please make child care arrangements for your children. Participants with children will be asked to leave. Child care will not be available during our workshops. We support developmentally appropriate practice, and it is unfair and unrealistic to ask children to sit quietly for several hours.
- ◆ We welcome any further questions you may have. Please call 1-888-296-2072 or 817-831-2111.

These workshops are made possible in part by support from United Way of Metropolitan Tarrant County and for early care and education companies that include, Alcon; Bank of America; BNSF Railway Company; City of Arlington; Jetta Operating Company, Inc.; Jose, Henry, Brantley, MacLean & Alvarado, L.L.P.; JP Morgan Chase Bank; Lockheed Martin Aeronautics; Oncor; Pier 1 Imports; Raytheon; Star-Telegram; Target; Texas Instruments; The Beck Group; Wachovia/Wells Fargo; Wortham Insurance and Risk Management; and XTO Energy, Inc.