

Register
Online!



Coming
Soon!

Camp Fire
will be
offering
online
registration
for our
trainings in
2012! Stay
tuned to our
website.

Go to:
CampFireFW.org
To find out
more!

Director & Business Topics

Director's Leadership Forum

Each monthly class will cover a different topic.
Earn up to 22.5 clock hours annually in Administration, Management & Leadership.

2012 Schedule

January 10
February 7
March 6
April 3
May 1
August 7
September 4
October 2
November 6
December 4

Time

9:00 - 11:30 am -2.5 clock hours
CEUs available through UT Arlington's Division for
Enterprise Development- \$15 each)

Cost

\$25 per person
\$35 per person at the door
(space permitting)
Optional CEU: \$15 per person
CEUs available through UT Arlington's Division for
Enterprise Development- \$15 each)

Location:

Camp Fire USA
2700 Meacham Blvd.
Fort Worth, TX 76137

January 10-

Being a Reflective Leader & Caregiver

By Stacy Bengé- Camp Fire USA

February 7-

Qualities of a Successful Leader

By DeVonna Wicks, Camp Fire USA

Director's Leadership Forum is perfect for directors, assistant
directors, administrators and providers in leadership positions.

Earn **10 clock hours** of business training by attending
this six hour course:

February 29, 8:30 a.m. - 3:30 p.m.

Camp Fire USA, 2700 Meacham Blvd, Fort Worth, TX 76137
\$65

New information presented in this Business Strategies Session

To register contact Debra at 817-831-2111, ext. 145



Providing the Tools for Success

**Don't miss the
first class of 2012**

Dates: January/February 2012
Location: Arlington

**Check CampFireFW.org
for upcoming classes and info**

Administrator's Credential

A program designed for the new or experienced child care
director interested in acquiring or enhancing management
skills. Upon completion of this exciting six day, 50-hour
program, persons are eligible to receive the *Child Care
Administrator's Credential* which is recognized by DFPS.

***Program Fee—\$550**

Pre-registration required.

All classes meet from

8:30 a.m. - 5:30 p.m.

(one hour lunch on your own)

***Discounts do not apply to ECMI**

**"This was a very educational training. I am blessed my
owner sent me to ECMI for more training."**

- Mary, Director

"Workshops were interesting and on target!"

- Angela, Assistant Director

Things To Know . . . When Signing Up For A Class:

- ◆ The *Child Care Classes* listed in this publication are open to any person, in any county wishing to attend. Just send in your registration form, along with proper payment.
- ◆ **The registration form is located on the last page of the training calendar.** One registration form is needed for each training event. Simply make copies of the form for each event or download from our website CampFireFW.org.
- ◆ No refunds will be given, but substitutions are allowed. If you are unable to attend a workshop, you must call our office 24 hours *before* the training event to make substitution arrangements. Credit and substitutions cannot be made after workshops are over. If you miss a class, you forfeit your fees.
- ◆ Advanced registration is encouraged, however, for an additional \$10 per person you may register at the door (**space permitting**). Please have cash or check available for on-site registration as change cannot be made. Discounts do not apply to on-site registration. *We cannot guarantee that registration will be possible on-site. That decision is made on a class-by-class basis. It is best to pre-register to reserve your space.*
- ◆ **Register Early!** Classes need a minimum number of participants to avoid cancellation. Registrations are processed on a first-come, first-served basis until the class is full. We recommend that you send in your registration form as soon as possible, as classes fill up quickly.
- ◆ **If Camp Fire cancels a class due to low attendance:**
 - Most cancellations are determined 48 hours in advance
 - Registrar contacts each registrant by phone and/or email and/or place of employment to notify cancellation event
 - Registrar offers placement in another class or a coupon to the purchaser of the training
- ◆ CEU's are available for advanced level trainings only. CEUS are available through cooperation with UT Arlington's Division for Enterprise Development Each CEU is \$15.
- ◆ We accept Visa, MasterCard, Discover, and American Express. **A seat will be reserved for you once your payment is received.** You may also fax registrations to 817-806-5150 (include credit card info), mail them in with a check, or drop off registrations to Camp Fire USA, Attn: Creative Training Solutions Registrar, 2700 Meacham Blvd Fort Worth, TX 76137, during business hours (M-F, 8:30 a.m.-5 p.m.). After hours use the drop slot located in the door of the main entrance.
- ◆ You may provide one check/money order for multiple classes, payable to Camp Fire USA, for all of the training events for which you are registering. We are unable to accept cash.
- ◆ *There is no limit on the number of staff per facility that you send to each training event. Send your entire staff!*
- ◆ Confirmations will be sent to your email if paying with your credit card only. If you have questions as to whether your registration has been received, please call 1-888-296-2072 or 817-831-2111, ext. 145.
- ◆ Inattentive, unruly, and sleeping participants will be dismissed with no refund. Certificates will not be issued to these participants.
- ◆ Please make other child care arrangements for your children. Child care will not be available during our workshops.
- ◆ We welcome any further questions you may have. Please contact Debra at 1-888-296-2072 or 817-831-2111, ext. 145.

These workshops are made possible in part by support from United Way of Metropolitan Tarrant County and for early care and education companies that include Alcon; Bank of America; BNSF Railway Company; City of Arlington; Jetta Operating Company, Inc.; Jose, Henry, Brantley, MacLean & Alvarado, L.L.P.; JP Morgan Chase Bank; Lockheed Martin Aeronautics; Oncor; Pier 1 Imports; Raytheon; Star-Telegram; Target; Texas Instruments; The Beck Group; Wachovia/Wells Fargo; Wortham Insurance and Risk Management; and XTO Energy, Inc.



Creative Training Solutions Registration Form

- Copy this form as needed, **1 form per training event**, and return completed form and registration fees to:
Attn: Creative Training Solutions Registrar
Camp Fire USA
2700 Meacham Blvd.
Fort Worth, TX 76137
(817) 831-2111
- Or you may fax this form, along with your credit card information to: 817-806-5150. Faxes go directly to registrar.
- Space is limited - first come, first served! You may call our office to confirm your registration.
- Please include a check or money order payable to Camp Fire USA. We are unable to accept cash.
- Discounts do not apply to ECMI, CDA or Spanish training. Discounts for these classes have already been applied and are supported by Camp Fire USA and United Way of Tarrant County.**
- CEU's are available for our advanced level trainings only. Effective January 1, 2012.
- Please refer to page 10 for updated information regarding cancelations.

Please Print or Type

Child Care Facility Name _____ Phone _____

Address _____

City _____ State _____ Zip _____ County _____

Email _____

Is your child care facility a: registered/licensed family home center other

Training Event Title: _____

Training Date: _____

Purchase CEUs?
Add \$15 per person
Available for
Advanced Level Trainings
ONLY

Participant Names (attach more names as needed) Cost Per Person

1. _____	_____	Yes <input type="checkbox"/>	_____
2. _____	_____	Yes <input type="checkbox"/>	_____
3. _____	_____	Yes <input type="checkbox"/>	_____
4. _____	_____	Yes <input type="checkbox"/>	_____
5. _____	_____	Yes <input type="checkbox"/>	_____

Amount Enclosed _____

Check or Money Order # _____

Credit Card Information

MasterCard Visa American Express Discover Card

Card Number: _____ Expiration Date: _____ CVV2 Code: _____

Name on Credit Card (print): _____

Signature of Cardholder: _____ Phone Number: _____