

On-Site Training!

Looking for a quality in-service training for your staff?

Camp Fire is available to provide customized training on site. All training is provided by experienced early care and education professionals.

We can *customize* topics to fit the needs of your facility.

Contact Lindsay at 817-831-2111, ext. 117 or Lindsay@CampFireFW.org for more information.

All Ages Topics



CPR

Age-Group Focus:
All Ages



Camp Fire will offer the American Heart Association CPR Heart Saver Course (infant, child, adult), which includes rescue Cardio Pulmonary Resuscitation (CPR), with an emphasis on information needed by childcare providers. A 2 year certificate will be issued upon successful completion of class. Pre-registration with payment is required.

SESSIONS FOR 2012

January 9
February 13
March 19
April 9
May 14
June 11
July 9
August 13
September 10
October 15
November 12

Limit: 15 students per session, call for availability

Monday Evenings

Time: 6:30 —9:00 pm

Location: 2700 Meacham Blvd., Ft. Worth

Instructor: Paula Kirspel

Cost: \$20.00 per person, *NO REFUNDS

Registration: Registration with fee must be received prior to class.



First Aid

Age-Group Focus:
All Ages



Camp Fire is pleased to be offering the American Heart Association Basic First Aid training course, which includes rescue breathing and choking prevention to meet the needs and concerns of child care providers. A 2 year certificate will be issued upon successful completion of class. Pre-registration with payment is required.

SESSIONS FOR 2012

January 10
February 14
March 20
April 10
May 15
June 12
July 10
August 14
September 11
October 16
November 13

Limit: 15 students per session, call for availability

Tuesday Evenings

Time: 6:30—9:00 pm

Location: 2700 Meacham Blvd., Ft. Worth

Instructor: Paula Kirspel

Cost: \$20.00 per person, *NO REFUNDS

Registration: Registration with fee must be received prior to class.

Pre-Service

Age-Group Focus:
All Ages

Pre-Service Training is required by DFPS for staff with less than six months prior experience in a regulated child care center before being counted in staff-child ratio. **Recent changes within Texas Child Care Licensing requires staff hired after September 1, 2011 to receive 24 hours of Pre-Service training within 90 days of hire. Eight hours are required before the staff member can become counted in ratios. This course covers the 8 required hours. More information will be available in our next calendar.**

Pre-Service does not count toward yearly annual training requirements.

SESSIONS FOR 2012

February 23
April 28
August 9
November 3

Time: 8:30 am—5:30 pm (one hour lunch break on your own)

Location: 2700 Meacham Blvd., Ft. Worth

Instructor: Camp Fire Staff

Cost: \$75.00 per person, *NO REFUNDS

***NO REFUNDS** can be given for CPR, First Aid and Pre-Service. However a substitute for the registered person is allowed if arrangements are made **prior to each class.**

Class size is limited – please register early!

Register Now!

Online Registration!
Launching in 2012

Go to CampFireFW.org to learn more

Things To Know . . . When Signing Up For A Class:

- ◆ The *Child Care Classes* listed in this publication are open to any person, in any county wishing to attend. Just send in your registration form, along with proper payment.
- ◆ **The registration form is located on the last page of the training calendar.** One registration form is needed for each training event. Simply make copies of the form for each event or download from our website CampFireFW.org.
- ◆ No refunds will be given, but substitutions are allowed. If you are unable to attend a workshop, you must call our office 24 hours *before* the training event to make substitution arrangements. Credit and substitutions cannot be made after workshops are over. If you miss a class, you forfeit your fees.
- ◆ Advanced registration is encouraged, however, for an additional \$10 per person you may register at the door (**space permitting**). Please have cash or check available for on-site registration as change cannot be made. Discounts do not apply to on-site registration. *We cannot guarantee that registration will be possible on-site. That decision is made on a class-by-class basis. It is best to pre-register to reserve your space.*
- ◆ **Register Early!** Classes need a minimum number of participants to avoid cancellation. Registrations are processed on a first-come, first-served basis until the class is full. We recommend that you send in your registration form as soon as possible, as classes fill up quickly.
- ◆ **If Camp Fire cancels a class due to low attendance:**
 - Most cancellations are determined 48 hours in advance
 - Registrar contacts each registrant by phone and/or email and/or place of employment to notify cancellation event
 - Registrar offers placement in another class or a coupon to the purchaser of the training
- ◆ CEU's are available for advanced level trainings only. CEUS are available through cooperation with UT Arlington's Division for Enterprise Development Each CEU is \$15.
- ◆ We accept Visa, MasterCard, Discover, and American Express. **A seat will be reserved for you once your payment is received.** You may also fax registrations to 817-806-5150 (include credit card info), mail them in with a check, or drop off registrations to Camp Fire USA, Attn: Creative Training Solutions Registrar, 2700 Meacham Blvd Fort Worth, TX 76137, during business hours (M-F, 8:30 a.m.-5 p.m.). After hours use the drop slot located in the door of the main entrance.
- ◆ You may provide one check/money order for multiple classes, payable to Camp Fire USA, for all of the training events for which you are registering. We are unable to accept cash.
- ◆ *There is no limit on the number of staff per facility that you send to each training event. Send your entire staff!*
- ◆ Confirmations will be sent to your email if paying with your credit card only. If you have questions as to whether your registration has been received, please call 1-888-296-2072 or 817-831-2111, ext. 145.
- ◆ Inattentive, unruly, and sleeping participants will be dismissed with no refund. Certificates will not be issued to these participants.
- ◆ Please make other child care arrangements for your children. Child care will not be available during our workshops.
- ◆ We welcome any further questions you may have. Please contact Debra at 1-888-296-2072 or 817-831-2111, ext. 145.

These workshops are made possible in part by support from United Way of Metropolitan Tarrant County and for early care and education companies that include Alcon; Bank of America; BNSF Railway Company; City of Arlington; Jetta Operating Company, Inc.; Jose, Henry, Brantley, MacLean & Alvarado, L.L.P.; JP Morgan Chase Bank; Lockheed Martin Aeronautics; Oncor; Pier 1 Imports; Raytheon; Star-Telegram; Target; Texas Instruments; The Beck Group; Wachovia/Wells Fargo; Wortham Insurance and Risk Management; and XTO Energy, Inc.



Creative Training Solutions Registration Form

1. Copy this form as needed, **1 form per training event**, and return completed form and registration fees to:
Attn: Creative Training Solutions Registrar
Camp Fire USA
2700 Meacham Blvd.
Fort Worth, TX 76137
(817) 831-2111
2. Or you may fax this form, along with your credit card information to: 817-806-5150. Faxes go directly to registrar.
3. Space is limited - first come, first served! You may call our office to confirm your registration.
4. Please include a check or money order payable to Camp Fire USA. We are unable to accept cash.
5. **Discounts do not apply to ECMI, CDA or Spanish training. Discounts for these classes have already been applied and are supported by Camp Fire USA and United Way of Tarrant County.**
6. CEU's are available for our advanced level trainings only. Effective January 1, 2012.
7. Please refer to page 10 for updated information regarding cancelations.

Please Print or Type

Child Care Facility Name _____ Phone _____

Address _____

City _____ State _____ Zip _____ County _____

Email _____

Is your child care facility a: registered/licensed family home center other

Training Event Title: _____

Training Date: _____

Purchase CEUs?
Add \$15 per person
 Available for
 Advanced Level Trainings
ONLY

Participant Names (attach more names as needed) Cost Per Person

1. _____	_____	Yes <input type="checkbox"/>	_____
2. _____	_____	Yes <input type="checkbox"/>	_____
3. _____	_____	Yes <input type="checkbox"/>	_____
4. _____	_____	Yes <input type="checkbox"/>	_____
5. _____	_____	Yes <input type="checkbox"/>	_____

Amount Enclosed _____

Check or Money Order # _____

Credit Card Information

MasterCard Visa American Express Discover Card

Card Number: _____ Expiration Date: _____ CVV2 Code: _____

Name on Credit Card (print): _____

Signature of Cardholder: _____ Phone Number: _____